

Housing Inspector

Housing Authority of Kansas City, MO - Kansas City, MO

Our HQS Inspectors are responsible for scheduling and performing daily Housing Quality Standard Inspections required by the Housing Authority and the Code of Federal Regulations that govern the Housing Choice Voucher Program, Project Base Voucher Program, Special Programs and the Federal Lead Based Paint Regulations. Complete all required paperwork and ensure all units are in compliance with the Code of Federal Regulations and the HAKC Administrative Plan.

To perform this job successfully, an individual must demonstrate the following competencies:

- Ability to coordinate, manage, and schedule HQS inspections
- Must communicate effectively; verbally and in writing
- Ability to conduct inspections of housing units prior to occupancy and lease approval; annual inspections; and special/complaint inspections/re-inspections
- Ability to identify the need of any repair(s) and/or deficiencies

Individuals must have the following qualifications:

- High school diploma/GED required
- 3 or more years of work experience in public or private inspector/general construction at journeyman level.
- Must possess a valid State issued driver's license and have a dependable vehicle with adequate insurance and a willingness to use your personal vehicle in the performance of job duties. Provides mileage reimbursement.
- Experience with computer applications, including Microsoft Suite

Housing Authority of Kansas City, MO is an Equal Opportunity Employer and is a drug and alcohol free work environment.

POSITION IS OPEN UNTIL FILLED

Interested applicants should submit resume or fill out application at the following:

Housing Authority of Kansas City, MO
Administrative Services Department
3822 Summit, Kansas City, Missouri 64111
Email: tgumbel@hakc.org or FAX: 816-968-4225