

DIRECTOR of HOUSING CHOICE VOUCHER PROGRAM

The Housing Authority of Kansas City, Missouri (HAKC) is seeking a highly qualified candidate for the position of Director of the Housing Choice Voucher Program. The agency functions with an annual operating budget of \$25 million and a staff of 130 employees. KCHA administers 8500 Housing Choice Vouchers with a staff of 32 employees. The Director of HCV is responsible for the overall operation of leased housing programs to include managing, supervising, and administering tasks involved in planning, organizing, coordinating, and directing program operations. The full position description can be found on the agency website at <https://hac.org>.

KCHA prides itself on its quality work culture, staff well-being, and work-life balance. The agency regularly organizes and participates in community events that allow staff to engage with the communities the agency serves. These events foster a sense of camaraderie and provide opportunities for personal and professional growth. KCHA offers a Summer Hours Program that allows employees to choose an alternative schedule that allows them to enjoy more quality time for relaxation and recharging with family and friends. The agency also offers exceptional professional development opportunities and competitive benefits packages that result in employees that feel valued, motivated, and empowered to excel in their work.

Kansas City is the largest city in Missouri based on population and land area. The metropolitan area has a population of 2,392,035, with a population of 508,090 residing in Kansas City, Missouri. The city offers world-class professional and amateur sports, food experiences (particularly barbeque and steak), jazz entertainment, and many other cultural outlets. The downtown has experienced a \$6 billion redevelopment and is the sixth fastest growing downtown in America. The city is known as the “City of Fountains” and the “Paris of the Plains” based on its 200 fountains and more boulevards than any other city in the world except Paris, France. The Country Club Plaza was the first suburban shopping district in the U.S. and provides upscale shopping, dining, and entertainment in an environment of Spanish style architecture. Other similar notable districts include the Downtown Power and Light District and Crown Center. Kansas City is home to thirteen universities and colleges. The major employer is the Federal Government, with Kansas City being 1 of 10 national regional centers for the U.S. Government.

The candidate must possess a minimum of a Bachelor’s degree in business administration, public administration, or a closely related field from an accredited college or university. The candidate must also have five years of experience in property management or low-income housing with increasing responsibility in a senior supervisory capacity. KCHA may consider an equivalent combination of education, training, and experience resulting in the ability to fulfill the essential job duties of the position. Candidates should have completed, or commit to completing within one year, industry certifications for HCVP Executive Management, Enterprise Income Verification System, Occupancy Standards, and Fair Housing.

The salary range for the position is \$85,841 to \$115,397. The application must include a one-page cover letter, a two-page resume that includes salary expectations, and a one-page listing of three references (preferably one former or current Board member, one former or current peer in the industry, and one former or current community stakeholder or business partner). Please submit a one-page cover letter, a two-page resume, a listing of three professional references, and salary expectations to both Stan Quay, President / Principal of The Organizational Leadership Edge at Squy@cox.net and Jessica Quay, TOLE

Administrative Assistant at jessicaquy79@gmail.com. The position is open until filled. Highly qualified candidates may be interviewed soon after the receipt of an application.